DISCIPLINE AUDIT

EXECUTIVE SUMMARY – COALSTOUN LAKES SS

DATE OF AUDIT: 25 AUGUST 2014

Background:
Coalstoun Lakes SS was established in 1910 and is located approximately 120 kilometres from Bundaberg, within the Central Queensland education region. The school has a current enrolment of approximately 25 students. The Principal, Benjamin Reed, was appointed to the school in January 2014.

Commendations:
- The school has a very positive environment and this provides a solid foundation for the delivery of quality learning.
- The school has maintained a high degree of parent and community involvement that includes the local community running a Parent Peanut Patch that is providing additional funds for the school.
- Staff members have both a clear understanding and a consistent approach when using the school’s approach to behaviour management.
- A small number of explicit behavioural expectations have been established that are well known and promoted throughout the school. These expectations are clarified through the use of a matrix that provides further clarification for the different school contexts.
- The school employs student positive behaviour rewards that are well known in the community and have had a significant influence on student behaviour. The school is using creative and engaging strategies to track and encourage students in this area, for example the school’s Positive Behaviour Bank Book.
- The school has developed a clear set of parameters that allow staff members to routinely gather and share information around behaviour and attendance through the use of the My Data Handbook.

Affirmations:
- The Responsible Behaviour Plan for Students (RBPS) has been endorsed by the Principal and Parents and Citizens’ Association (P&C).
- Staff members are working to improve their knowledge around the use of OneSchool with regard to entering behaviour incident details, as well as, tracking attendance trends.
- The school is providing quality professional development around behaviour management to all staff members.

Recommendations:
- Continue to develop the staff members’ skills regarding the recording of student incident behaviour data in OneSchool so that the school can instigate effective and consistent strategies at an individual or group level.
- Clarify the use of minor and major behaviour incidents for all staff members so that the data entered in OneSchool can be used to effectively monitor longitudinal trends.
- Continue to promote high student expectations to ensure that the broader community remains fully aware and supportive of the school’s behaviour standards.
- Broaden the range of play-based activities and extra-curricular activities to extend the current level of options regarding students’ out-of-class engagement.
- Continue to value teacher aides by including them as a key part of the whole school professional development plan.
- Explore the possibility of developing a Cluster Teacher Aide Network in order to expand their knowledge and skills around behaviour management, despite the issues of isolation.
- Continue the development of a Staff Induction Program as part of the Staff Handbook, in order to ensure that behaviour processes are clear and sustainable and withstand any potential changes in staffing.